

Old South Properties

6218 N 9th Ave

Pensacola, FL 32504

(850) 478-8845

Property Management • • • Renting the Pensacola area One Yard at a Time

Guidelines for Preparing the Rental for Inspection

This list will be used with your Condition Report to inspect your unit after you have moved out to determine what charges, if any, will be deducted from your deposit.

- _____ Remove all wall hangers.
- _____ Painting—We recommend that you do not touch up the paint. If you choose to touch up the paint and it is not done well, Old South Properties will have a professional fix it and charge you. Paint can be hard to match as it fades on the wall. Paint that has been left in the house may not match what is on the walls.
- _____ Unit must be free of trash and all dust including closets, baseboards, and cabinets.
- _____ All window coverings must be straightened, cleaned, dusted, or replaced.
- _____ All bathrooms and kitchens must be thoroughly cleaned, including commode.
- _____ Fireplaces must be cleaned and ashes removed.
- _____ Patios, balconies, and storage closets must be swept free from debris and trash.
- _____ Appliances must be cleaned, washed, and sanitized (Use Pine Sol, Lysol, or Clorox)
- _____ Drip pans must be replaced, if applicable.
- _____ Replace light bulbs that are burned out or missing.
- _____ All light covers must be cleaned.
- _____ Ceiling fan blades must be cleaned and dusted on both sides.
- _____ If a pet has been on the premises, flea/pest extermination must be done and receipts turned in at time of vacating.
- _____ All vinyl floors need to be mopped and waxed clean; do not wax over dirt.
- _____ All mirrors and windows should be cleaned.
- _____ Doors and door frames need to be cleaned to remove fingerprints, dust, etc.
- _____ Torn screens must be replaced.
- _____ Replace A/C filter or clean if filter is washable type.
- _____ Carpets must be professionally cleaned and receipt turned in.
- _____ Debris (firewood, pine straw, etc.) must be removed from around shed, garages, etc.
- _____ All personal items must be removed.
- _____ Lawn and hedges must be mowed, trimmed, cut, and cleaned thoroughly just prior to move-out.

Your deposit or any balance due will be promptly forwarded within 30 days of your move-out to the address you have provided us. If you have any questions, please call our office at 478-8845.

We appreciate your selecting Old South Properties for this rental and would be happy to help you in the future with your housing needs.